

Marlboro Hindi School (MHS) Students Registration Guidelines

Hindi Classes: Every Saturday from 2:00 to 4:00 PM at Marlboro Memorial. Middle School. Please visit www.marlbороhindischool.org for further details. Only online student registrations are accepted.

Student Registration

- 1. Registration Cost:** \$250 per student - same as last 5 years.
Example: the parents of one, two, three children will pay \$250, \$500 and \$750 respectively.
- 2. Minimum Age:** The students are expected to be 5 years old on the first day of the school in September. Exceptions can be made, if child is able to sit in the class and follow instructions.
- 3. Refund Policy:**
 - Students will be allowed to withdraw after two weeks trial with FULL refunds after returning the bags, books, binders, paper supplies.
 - There shall be NO refund after two weeks trial. That is, first two weeks are the ONLY trial period.
- 4. Online Registration:**
 - Complete the online registration using the Google doc.
 - Confirmation notice (ACK) is displayed after successful completion. No emails or calls for confirmation. Google Doc automatically creates list of online registration.
 - At this time, you do not need to send the suggested donation checks. Please refer to the first day activities.
 - Online registrations get priority and are guaranteed admission.
- 5. On the spot registrations on the first day of the first Saturday after Labor Day**
 - *Note: Please register online ASAP. Encourage your friends and family for early registration to secure the spot. This helps us also in planning for the whole year.*
 - On the spot registration will be in the School Cafeteria from 1:00 to 2:00 PM on the first day of the school in September.
 - On the spot registration will close once we reach a maximum permissible limit of 200 students.
- 6. First day at the Marlboro Hindi School on the first Saturday after Labor Day**
 - **1:00 PM to 3:00 PM** Process the online and on the spot registrations.
 - Please bring a check of \$250.00 per child payable to ESHA
 - Please bring a check of \$25.00 per family, payable to ESHA and in memo write MHS Security.
 - Placement and evaluation of students' Hindi proficiency.
 - A brief orientation for students and parents. Students will be placed according to Hindi Proficiency level after an evaluation by MHS teachers. We encourage parents to accompany children to classroom and meet the class teacher(s).
 - **2:00 to 4:00:** Regular Classes.
 - School supplies - bags, books, binders, paper supplies will be given in first two weeks.
 - Note: Students do not need to bring any supplies. However, to minimize the cost, we request our current students to bring old bags and textbooks.
- 7. Registration Cost and Donations Use:** Funding to the school are used to pay for the school building charges, books, supplies, cultural programs. MHS Teachers and Staff give volunteer services. They are NOT paid for their services. These are tax exempt contributions. You will get receipt at the completion of registration.
- 8. Transparency:** At the end of year, MHS balance sheet is shared with parents, teachers and staff.
- 9. Late registration:**
 - Registration after January 15: \$150 plus \$25 security per student
 - Registration before January 15: \$250 plus \$25 security per student

Marlboro Hindi School is totally run by volunteers

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